



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

AS-SALAMU ALAYKUM

WELCOME

TO

AR-RAYYAN QURAN ACADEMY



MISSION

BRING EVERY ONE CLOSE TO THE BOOK OF ALLAH SUBHANAWATALA – THE QURAN!
TO SERVE THE DEEN OF ALLAH SUBHANAWATALA TO THE ENTIRE HUMANITY
TO DEVELOP CHILDREN OF TAQWA AND TARBIYAH

VISION

ESTABLISH AN ACADEMY THAT PROVIDES QUALITY EDUCATION TO FACILITATE THE LEARNING & UNDERSTANDING OF QURAN & ISLAMIC SCIENCES TO THE COMMUNITY AT LARGE.
DEVELOP YOUNG HUFFAZ AND SET A PATH FOR THEM TO BECOME HIGHLY EDUCATED PROFESSIONALS & LEADERS OF THE COMMUNITY THROUGH QUALIFIED SCHOLARS UNDER A FULLY STRUCTURED SYSTEM

PHILOSOPHY

STRIVE TO PROVIDE TEACHINGS OF QURAN & ISLAMIC SCIENCES, FOR ALL TO EXCEL IN THIS WORLD & HEARAFTER
EDUCATION IS A SHARED RESPONSIBILITY OF THE ACADEMY, STUDENTS, FAMILIES AND SURROUNDING COMMUNITIES
TO ENLIGHTEN EVERY HOME WITH THE RECITATION OF THE QURAN

CURRICULUM OF Quran Hifz Program (QHP) AT AQA

<u>LEVEL - 1 (READ)</u>	<u>LEVEL - 2 (QHP)</u>	<u>LEVEL - 3 (QHP)</u>
<ul style="list-style-type: none"> • One complete Nazera (start from Juz 30): 10 - 12 Months • Arabic Hand Writing Practice • 25 Asma-un-Nabi Memorization with ayat from Quran • 99 Asma-ul-Husna Memorization with ayat from Quran • 100 Quranic Word Meaning Memorization with ayat • In-build Tajweed while reading • Exam after one complete Nazera • Qualified student will be allowed for full Quran Hifz • At the end of this level a child will be able to start the Advanced Level of Hifzul Quran comfortably 	<ul style="list-style-type: none"> • One complete Hifz: 12-18 Months • Hifz to start from Juz 30 • In-build Tajweed while reading • Revision of Asma-un-Nabi, Asma-ul-Husna and Quranic word meaning • Approx: 6600 lines in Quran • 18 months=Approx 550 days • $6600/550=12$ lines per day=Say 1 page everyday Average. 	<ul style="list-style-type: none"> • Two complete Hifz: 8-12 months • Hifz to start from Juz 1 • In-build Tajweed while reading • Revision of Asma-un-Nabi, Asma-ul-Husna and Quranic word meaning • Revision through Nafal/Taraweeh Salah
<u>LEVEL - 4 (QHP)</u>	<u>LEVEL - 5 (QHP)</u>	<u>LEVEL - 6 (QHP)</u>
<ul style="list-style-type: none"> • Three complete Hifz: 8-12 months • Hifz to start from Juz 30 • In-build Tajweed while reading • Revision of Asma-un-Nabi, Asma-ul-Husna, Quranic word meaning • Quran Writing Project (Juz 1-15) • Revision through Nafal/Taraweeh Salah 	<ul style="list-style-type: none"> • Five complete Hifz: 8-12 months • Hifz to start from Juz 1 • Revision of Asma-un-Nabi, Asma-ul-Husna, Quranic word meaning • Quran Writing Project (Juz 16-30) • Revision through Nafal/Taraweeh Salah 	<ul style="list-style-type: none"> • Ijaza Training and Certification chain • Quran Writing Project (Juz 16-30) • Revision through Nafal/Taraweeh Salah • The Rules of Tajweed revisions • At the end of this level a child will be a Hafiz/Hafiza Insha Allah

RULES FOR HIFZ CLASS

For Students

- Students should join zoom 10 minutes before class time and wait to be admitted into the class
- Come prepared with your Quran, pencil, homework book etc.
- Use a quiet and productive place. Mute yourself
- Listen and pay attention. Teacher will sequence the students for listening and they should work attentively behind the scenes and wait patiently for their turn to come.
- Turn on your video – ensure your full face appears all the time
- Raise your hand if you would like to speak
- No eating during class time. Student should have food and drinks before class & be ready.
- Be respectful at all times.
- No walking around
- Dress appropriately
- Girls should be with Hijab
- Parent/s **MUST** be with Students all the time

Rules For Parents

- Ensuring that your child is using a schedule so everyone is aware when the live lessons are to take place. **NOTE: Teacher/Administration is not responsible for reminding students to join class, its students and parents responsibility to be serious about the class and keep reminders.**
- Your child should be dressed appropriately.
- Ensure that your child has the video on, sound on and microphone turned off unless instructed by the teacher.
- Remind your children that classroom rules apply. What is inappropriate at school is also inappropriate during a Zoom meeting.
- Understand the student will require a quiet space to meet online using an internet enabled device. **Please ensure that the device is working appropriately without any disturbance.**
- Ensure others in your house are aware that your child will be in a video lesson
- Make sure that your child is in a room clear of things that might impinge on your family's privacy.
- Make sure that your child is on task and using the computer for the correct reasons. Students should not be playing games like "MineCraft" or any other game during a video lesson.
- Ensure your child is working at the computer in an productive manner. For example, sitting in a chair, back straight, feet flat on the floor and screen adjusted to a comfortable height.
Regular study routines are maintained

Rules For Parents

- Please do your best to provide a quiet dedicated space for your child free of distractions from siblings, pets, TV, etc.
- Cheating/plagiarism is not allowed at all. **NOTE: It is parents responsibility that they keep an eye on the students while they are in session. Teachers cannot ascertain if the student is looking inside the book or on the laptop and cheating.**
- Special Prize will be granted for the student getting more than 90% Quarterly average marks. Student with 90% monthly average marks for consecutive THREE months will receive a Certificate of Achievement from Head of Academy. Student with 3 such certificates will be displayed in all notice board/Website as “Student of Excellence”, with the permission of Parents.
- Student with less than 59% monthly average marks for consecutive 3 months will be demoted to Level-1 for one complete Nazera.
- Student Leave application is must for each absent day.
- Studentship of QHP will be cancelled for unjustified 15 or more absent days in a month.

QHP	PROGRESS MONITORING SHEET			WEEK
L-01	NAME:		CLASS:	05 - 12 Jul 2021

DAILY HOME WORK

TASKS	MON	TUE	WED	THU	FRI	SAT	SUN
New Lesson (Revise at home 5 times)							
Hand Writing (1 page)							
Word Meaning (5 times)							
Total Lesson in Current week (For whole week-Revise 5 times)							
Word Meaning Revision (For whole week-Revise 3 times)							

DAILY MARKING SHEET

Marking Criterion	MON	TUE	WED	THU	Weekly Comments by Ustaz
Attendance (15mks) (2 mks will be deducted for every minute)					
Fluency of Reading (20mks)					
State of Tajweed (20mks)					
Hand Writing (15mks)					
Word Meaning (10mks)					
Adab and Akhlaq (20mks)					
Revision of Last week's Lesson (20mks)					
Bonus					
Total Marks Obtained					

Notes:

1. Special Prizes for the student getting more than 90% quarterly average marks.
2. Student with 90% monthly average marks for consecutive THREE months will receive a **Certificate of Achievement** from Head of Academy. Student with 3 such certificates will be displayed in all notice board as **"Student of Excellence"**.
3. Student with less than 59% monthly average marks for consecutive 3 months will be demoted to Level-2 for one complete Najera.
4. Leave application is must for each absent day. For unjustified absent, USD 05/= \$5 will be charged for each day.
5. Studentship of QHP will be cancelled for unjustified 15 or more absent days in a month.

QHP	PROGRESS MONITORING SHEET			WEEK
L-02	NAME:		CLASS:	05 - 12 Jul 2021

Daily Tasks	MON	TUE	WED	THU	FRI	SAT	SUN	To be Filled up by
Revising 5 pages from previously memorized lesson, during QHP time								Student
Total New Lines memorized during QHP Timing (01:00pm to 4:00 pm)								Student
Total Time with hifz at home (minimum 1 hour 30 mins daily)	Parent s sign	Parents sign	Parents sign	Parents sign				Parents
Revision of all Pages that have been memorized in the current week (5 times)					Parent s sign	Parent s sign	Parent s sign	Parents
Word Meaning (3 times)					Parent s sign	Parent s sign	Parent s sign	Parents

DAILY MARKING SHEET

Marking Criterion		MON	TUE	WED	THU	Weekly Comments by Ustaz
Attendance (15mks) (By 01:00 , 10 mks; for every 5 mins late, two mks will be deducted)						
Giving Dars (Sabak) in time (15 mks) (Sabak should be completed in 30mins , 10 mks; for every 5 mins late, two mks will be deducted)						
Total Memorized Lines (20) (Two mks for each Line)	Juzz No.					
	Page No.					
	Marks					
Jawdatul Hifz (perfection) (15mks)						
State of Tajweed (10mks)						
Adab and Akhlaq (10mks)						
Revising ONE Juzz from previously memorized Juzz (15mks)	Juzz No.					
	Marks					
Revision of Last Week's Dars (20mks)						
Extra Dars (Bonus) (5 mks for each extra Line memorization)						
Total Marks Obtained						

Notes:

1. Special Prizes for the student getting more than 90% quartely average marks.
2. Student with 90% monthly average marks for consecutive THREE months will receive a ***Certificate of Achievement*** from Head of Academy. Student with 3 such certificates will be displayed in all notice board as ***“Student of Excellence”***.
3. Student with less than 59% monthly average marks for consecutive 3 months will be demoted to Level-2 for one complete Najera.
4. Leave application is must for each absent day. For unjustified absent, USD 05/= will be charged for each day.
5. Studentship of QMP will be cancelled for unjustified 15 or more absent days in a month.